

Account Opening – List of Document

開戶文件

【For Mutual Fund】

#	Document List 文件清單	√
1	Certified True copy of Certificate of Incorporation (公司註冊證書)	
2	Certified True copy of Memorandum and Article of Association(公司大綱及章程副本)	
3	Certified True copy of Fund Registration Document (基金註冊文件)	
4	Certified True copy of Certificate of Incumbency(在職證明書)—for offshore registered companies 適合於海外註冊公司	
5	Certified True copy of Register of Directors(註冊董事紀錄) —for offshore registered companies 適合於海外註冊公司	
6	Certified True copy of Register of Shareholders(註冊股東紀錄) —for offshore registered companies 適合於海外註冊公司	
7	Certified True copy of ID Copy of Directors and Authorized Signatories, Guarantor and Ultimate Beneficiaries (所有董事、獲授權人、戶口最終受益人及擔保人之身份證、護照副本或公司註冊照副本)	
8	Certified True copy of Residential address proof of Shareholder(s), Guarantor(s) and Ultimate Beneficial Owner(s) within the last 3 months(最近 3 個月內所有董事、獲授權人、戶口最終受益人及擔保人住址證明)	
9	Certified True copy of latest Financial Statements(最新財務報表)	
10	Certified True copy of Bank Reference or Statement (within preceding 3 months) (銀行戶資料或結單(最近 3 個月內))	
11	Certified True copy of Corporate Address Proof (within preceding 3 months)(公司地址證明(最近 3 個月內))	
12	Specimen Signatures, addresses and contact numbers of account signatories and authorized persons(帳戶簽署人及獲授權人簽名式樣)	
13	Details of ownership and structure control of the company, e.g. an ownership chart.(公司的擁有權及控制權結構詳情，例如擁有權架構表)	
14	Certified True copy of Investment Management Agreement & Sub-Investment Management Agreement (if applicable)	
15	Certified True copies of company document of Investment Manager & Sub-Investment Manager (CI, M&A, ROD, ROM, BR, Incumbency)	
16	Intermediary Certificate / AML/CFT Attestation Letter issued by Investment Manager/Administration (if applicable)	

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