

Account Opening – List of Document

開戶文件

【For Partnership】

#	Document List 文件清單	√
1	Certified True copy of Certificate of partnership/ business registration (合夥企業註冊證書)	
2	Certified True copy of Executed partnership agreement(已生效的合夥協議)	
3	Certified True copy of written representation on the following information: (載有如下信息的公司文件) - Full name of all partners (所有合夥人全名) - Full name of all partners who are empowered to give instructions (or the GP in the context of a limited partnership) (所有被授權可發出指令的合夥人/普通合夥人) - Number and Full name of individuals owning or controlling 10% or more of the partnership's capital or profit or voting rights (持有超過 10% 合夥企業股權/利益/投票權的個人數量及全名)	
4	Mandate/ deed/ resolution from the partnership authorising the transactions and conferring authority on those who will undertake transactions (合夥人對授權交易及對獲授權人士的授權書/契約/決議)	
5	Certified True copy of HKID/Passport and Address proof within latest 3 months of all partners who are empowered to give instructions (or the GP in the context of a limited partnership) (所有有权发出指令的合伙人 (或合伙企业中的普通合伙人) 的香港身份证/护照及最近三个月的地址证明)	
6	HKID/Passport and Address proof within latest 3 months of all authorised signers (所有获授权签字人的香港身份證/護照及最近三個月的地址證明)	
7	HKID/Passport and Address proof within latest 3 months of each beneficial owner owning or controlling 10% or more of the partnership's capital or profits or voting rights (所有拥有或控制合伙企业股權/利潤/投票權 10% 或以上的實質受益人的香港身份证/护照和最近三個月的地址证明)	
8	Authorised signature list with specimen signatures (授權簽字人的簽名式樣)	

* Please follow the KYC document list for the corporate clients for account opening.

* Please follow the full procedures of completing the account opening forms and relevant forms for new account opening.

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